



**AITKIN COUNTY BOARD OF COMMISSIONERS**

April 9, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

**1.A CALL TO ORDER**

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Absent

**1.B PLEDGE OF ALLEGIANCE**

**1.C APPROVAL OF AGENDA**

Motion to: Approve the agenda.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Travis Leiviska

**1.D Citizens Public Comment - None**

**2 CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Michael Kearney  
**SECONDER:** Commissioner Laurie Westerlund

**A) Correspondence File-**

March 26, 2024 - April 8, 2024

**B) Approve County Board Minutes-**

March 26, 2024

**C) Approve Electronic Funds Transfers**

Total	\$892,265.68
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**D) Approve Auditor Vouchers-**

Auditor Warrants 03.22.24

General	\$33.25	LLCC	\$75.00			<b>Total</b>	\$108.25
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**E) Approve-**

Fire Protection Contracts

**F) Approve Commissioner's Vouchers**

Commissioner Warrants 03.29.24

General	\$106,375.42	Reserves	\$3,318.00	R&B	\$33,267.29	HHS	\$20,505.31
State	\$4,293.00	Trust	\$15,977.76	Forest	\$723.48	Taxes	\$42.00
LLCC	\$3,758.67	Parks	\$116,397.30	Opioid	\$96.40	<b>Total</b>	\$304,754.63

- G) Adopt Resolution-**  
Search & Rescue Donation - City of Tamarack
- H) Adopt Resolution-**  
Search & Rescue Donation - Haugen Township
- I) Adopt Resolution-**  
Search & Rescue Donation - Bethlehem Lutheran Church
- J) Approve Manual Warrants/Voids/Corrections-**  
ELAN 03.14.24

R&B	\$354.50	HHS	\$274.41	General	\$6,063.55	LLCC	\$232.51	
							<b>Total</b>	\$6,924.97

- K) Adopt Resolution-**  
Search & Rescue Donation - Pliny Township
- L) Adopt Resolution-**  
Application to Make Retail Sales of Tobacco Products - OM Malmo, LLC
- M) Adopt Resolution-**  
Application to Make Retail Sales of Tobacco Products - Mississippi Landing, Inc
- N) Adopt Resolution-**  
Search & Rescue Donation - Palisade Fire Department
- O) Adopt Resolution-**  
Off Sale Liquor License - Mississippi Landing, Inc
- P) Approve-**  
Recommendation from Safety Committee
- Q) Approve Manual Warrants/Voids/Corrections-**  
ELAN 03.28.24

General	\$4,216.38	Trust	\$47.18	LLCC	\$149.99	HHS	\$643.95
Opioid	\$16.03					<b>Total</b>	\$5,073.53

## Regular Agenda

- 3A Liz Harmon - Office Assistant V  
Public Hearing for Land Classification

**PUBLIC HEARING:**  
**Open:** 9:05 a.m.  
**Public Comment:** None  
**Closed:** 9:06 a.m.

- 3B Liz Harmon - Office Assistant V  
**Motion to:**  
Adopt Resolution - Land Classification

**RESULT:**           **APPROVED (5 TO 0)**  
**MOVER:**           Commissioner Bret Sample  
**SECONDER:**       Commissioner Travis Leiviska

- 4A Mike Dangers – County Assessor  
**Informational Only**  
Annual Assessment Summary Report - Discussion Only

**RESULT:**  
**MOVER:**  
**SECONDER:**

- 4B Mike Dangers – County Assessor  
**Motion to:**  
Approve Board Chair Signature on Comment Letter

**RESULT:**           **APPROVED (5 TO 0)**  
**MOVER:**           Commissioner Travis Leiviska  
**SECONDER:**       Commissioner Laurie Westerlund

5A Jessica Seibert – County Administrator

**Motion to:**

Adopt Resolution - Nature Accessibility Initiative funding from LCCMR for Long Lake

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Bret Sample

6A Dan Guida – County Sheriff

**Motion to:**

Approve Provider Contract - Jail Medical

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Bret Sample

**SECONDER:** Commissioner Michael Kearney

7A Jessica Seibert – County Administrator

**Informational Only**

ALS Committee Structure - Discussion Only

**RESULT:**

**MOVER:**

**SECONDER:**

7B Jessica Seibert – County Administrator

**Informational Only**

Administrator Updates

Ambulance small group, AMC Leadership Training "Dare to Lead", HHS 1:1's, Coffee with Jessica, Strategic Planning COW

8A Board of Commissioners

**Informational Only**

Commissioners Committee Reports

AMC Leadership Conference, EMS hearing at Capital, East Central Regional Library Board, MN Rural Counties, Northern Counties Land Use Coordinating Board, Aitkin Airport Commission

**Motion to Adjourn**

Motion made at 10:46 a.m.

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Michael Kearney

**Next Meeting:** Tuesday, April 23, 2024

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

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Jessica Seibert  
County Administrator